

**INFORMATION TECHNOLOGY ADVISORY BOARD
MINUTES – MARCH 9, 2006
COMMUNITY COLLEGES BOARD ROOM**

The Information Technology Advisory Board (ITAB) met March 9, 2006, at 10:30 a.m., in the Department of Community Colleges Board Room, Caswell Building, Raleigh, NC. Secretary of Revenue, Norris Tolson, presided.

The following ITAB members were present:

Norris Tolson, Chair
Anne Bander
Joseph Cooper, Jr.
Renee High Martin
John McCann
Dede Ramoneda
Steve Rao

The following ITAB members were absent:

Bill Albers
Jim Anderson
Lee Mandell
Thomas Miller

Also seated at the table were State CIO George Bakolia and Deputy CIO Bill Willis.

WELCOME/ADMINISTRATIVE MATTERS

Chair Norris Tolson welcomed the ITAB members. Since there was not a quorum present at the beginning of the meeting, the Chair adjusted the agenda to hold any administrative matters and business discussions for later in the program.

OVERVIEW OF STATEWIDE IT PROCUREMENT

Chair Tolson introduced Patricia Bowers, State ITS Purchasing Director. Ms. Bowers presented a high-level overview of IT Procurement in state government, copies of which were distributed to the members prior to the meeting.

State CIO George Bakolia asked that the ITAB consider endorsing funding for more legal support from the Attorney General's Office to assist in the review of IT procurement contracts by his agency, Information Technology Services. Mr. Bakolia noted that only one of the three attorneys assigned to ITS by the Attorney General's office is dedicated to procurement. He said that he was not requesting more funding for ITS legal positions but more funding dedicated to the Attorney General's Office to assist agencies.

There was general agreement by the board members that the state is woefully understaffed with attorneys who specialize in IT contract review. The Chair said that, with the consent of the board, he would draft a letter to the State CIO and to the Governor encouraging more funding support for

legal assistance. The draft letter will be circulated to the board for their final approval. The board agreed that the Chair should go forward with this plan.

ITAB TIMETABLE

The State CIO presented the members with a proposed timetable for tasks he must perform in order to comply with the provisions of Senate Bill 991. Chair Tolson recommended that the ITAB members review the proposed timetable and offer suggestions to the CIO to assist him with his strategic planning for the year. Ann Bander suggested some revisions to the target dates presented. Joe Cooper suggested that the State CIO's office develop a two-year master calendar that involves the ITAB to help determine when the ITAB meetings will need to be scheduled. The Chair agreed that these were excellent suggestions and will have a calendar to present to the members by the next meeting in April.

DEPARTMENTAL CIO ROLE

Chair Tolson announced that he will be holding a planned meeting with all of the agency CIOs soon. He asked for thoughts from the ITAB on what the roles and accountability should be for agency CIOs. There were varying opinions—Joe Cooper and Dede Ramoneda agreed that one person in each agency should be ultimately accountable for IT decisions, regardless of their title. John McCann noted that IT decisions should be linked to the business strategy of the agency. The State CIO reminded the board that he cannot guarantee statewide IT security if he is not granted that authority by the agencies.

ADMINISTRATIVE MATTERS

Chair Tolson called for a motion to approve the minutes of the January 24, 2006 meeting. Joe Cooper moved that the minutes be approved. The motion was seconded and carried.

The Chair noted that State Controller Robert Powell has been invited to attend the next ITAB meeting to talk about the state's effort to modernize its internal business systems, such as payroll.

NEXT MEETING

The next meeting of the ITAB will be held Tuesday, April 25, 2006, at 10:30 a.m., in the N.C. Community Colleges Board Room of the Caswell Building in Raleigh.

ADJOURNMENT

The meeting adjourned at 12:00 pm.